

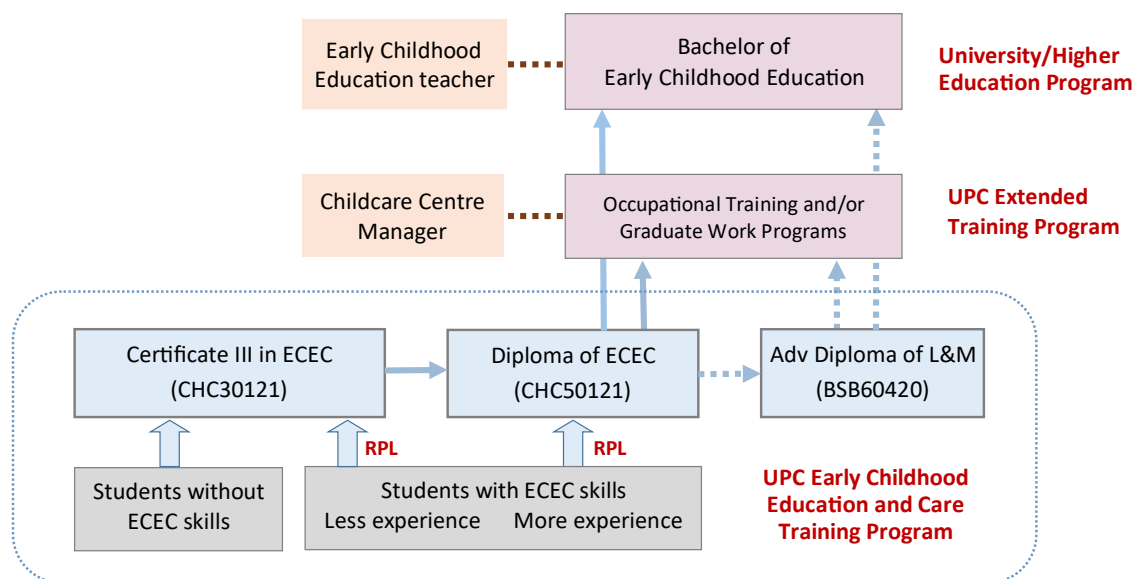


2022 EARLY CHILDHOOD EDUCATION & CARE PROGRAM

- CHC30121 Certificate III in Early Childhood Education and Care
- CHC50121 Diploma of Early Childhood Education and Care
- BSB60420 Advanced Diploma of Leadership and Management

Main Points of the ECEC Program

- ✓ **The unique childcare training program in Australia** – With 17-year experience in delivering the childcare courses and in corporation with the Finnish Early Childhood Education (Australia), UPC would like to introduce you two unique pathways: Either you want to become a childcare centre manager (Management career) or an early childhood teacher (Teaching career).
- ✓ **The most up-to-date Australian programs** – UPC College is amongst the first colleges in Australia to deliver the new Early Childhood Education and Care qualifications (Released in July 2021).
- ✓ **Achieving your aim in a manageable time frame** – The whole program is cleverly designed that you can smoothly complete it within a reasonable time frame, depending on whether you want to become a childcare centre manager or an early childhood teacher.
- ✓ **Most affordable tuition fees** – UPC College will celebrate its 17th Anniversary in December 2021 and it is proud to be a top quality and the most affordable college in Australia.
- ✓ **Higher education pathways** – After you have completed the Diploma, you can choose to enter a university degree with an exemption from 1 to 1.5 years, depending on your results.
- ✓ **Graduate Work experience and Professional Training visas** – After completing UPC’s ECEC program, you are eligible (Conditions apply) for one or both training programs, Graduate Work and Professional Training which will gives you working opportunities in the Australian childcare industry.
- ✓ **Multi exit points** – The training program is flexible. You can exit the program at different points without losing recognition of your knowledge and skills you have gained.



Summary Information

Qualification Code and Description	CHC30121 Certificate III in Early Childhood Education & Care	CHC50121 Diploma of Early Childhood Education & Care	BSB60420 Advanced Diploma of Leadership & Management	Occupational Training Program (UPC extended training program)
CRICOS Code	107160F	107161E	104699F	Require to apply for Visa Sub-class 407
AQF level	3	5	6	
Course structure (Units)	15 core and 2 elective units	12 core and 3 elective units	5 core and 5 elective units	Specially designed
Delivery location	Onshore & offshore*	Onshore & offshore*	Onshore & offshore	Onshore only
Packaged normal course (Duration & fees)	12 months (\$AU8,000)	18 months (\$AU12,000)	12 months (\$AU8,000)	18 months (\$AU4,000)
Packaged fast-track course (Duration & fees)	9 months (\$AU6,750)	15 months (\$AU11,250)	9 months (\$AU6,000)	-
Learning resources	\$AU150	\$AU150	\$AU150	-
Work placement*	160 hours	280 hours	-	Full-time
Delivery mode	See details – Note 2: Page 8			
Term (Study period)	There are 9 study weeks per term and 4 terms per year			
Total volume of learning	See details in individual course flyer			
Assessment method	Assessment of theoretical component of each course is competency-based, in the form of quizzes, written assignments, case studies, and projects while the practical components of the CHC30121 and CHC50121 are assessed at workplace in the form of logbooks. For the BSB60420, practical component is assessed in simulated business environment.			
Course completion	Upon successful completion of all units of competency of each qualification, you will receive the Australian nationally recognised qualification which includes two documents, the Testamur and the Record of Results. A student who does not complete all required units of a qualification will be issued a Statement of Attainment showing all units of competency that he/she has successfully completed.			
Work permit during study periods	You are permitted to have paid employment during your study: 40 hours per fortnight (Every two weeks) during study period (term) and no hour limit during term breaks or holidays.			
2022 intake dates	31 st January, 25 April, 18 July and 10 October. Start dates for offshore students are flexible.			
Notes	* <i>Practical component should be performed and assessed in a regulated children's education and care service in Australia</i>			

What makes UPC Childcare Training Program unique?

UPC provides you extra childcare training with focus on two streams in your career development which depend on your aim, ability, and financial situation.

- **Childcare Centre Manager** – You will concentrate on the leadership and management side of the childcare centre by taking the leadership and management course and equip yourself with the skills required in a real early childhood environment.
- **Early Childhood Teacher** – You will concentrate on the teaching (academic) side of the centre through a pathway to a university degree.

Course Details



CHC30121 Certificate III in Early Childhood Education and Care

CRICOS 107160F (Full details – CHC30121 Flyer)

Course description

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. They support children's wellbeing, and development in the context of an approved learning framework. Educators use a range of well-developed skills and knowledge using discretion and judgment when carrying out their work in the context of established policies and procedures. They may work independently or under the guidance of others, though in some contexts that guidance may not be on-site. Early childhood educators work in long day care centres, family day care, pre-schools, or kindergartens.

To achieve this qualification, the individual must have completed a total of least 160 hours of work in a regulated children's education and care service in Australia as detailed in the Assessment Requirements of units of competency. The total number of hours may be applied collectively across all units of competency that include the requirement for workplace hours.

Entry requirements

- **English proficiency:** You
 - have an academic IELTS overall score equals to 5.5 or equivalent, or
 - have completed (a) 2 years of your senior high school or (b) an AQF Certificate III or higher delivered in English language, or
 - come from an English-speaking country.
- **Academic:** Successfully completed Year 12 of the 12-year school system. Year 11 students with high results will be considered.

Course outcomes

Occupational titles suited to this qualification include:

- Kindergarten assistant
- Nanny
- Playgroup supervisor
- Child care worker
- Family day care

Pathways

The CHC30121 is a level 3 qualification in the Australian Qualifications Framework (AQF). Therefore, it is recognised by all AQF colleges. On successful completion of this qualification, your next level of study is CHC50121 Diploma of Early Childhood Education and Care.

Course contents

To achieve the CHC30121 qualification you have successfully completed

- 15 core units;
- 2 elective units; and
- A mandatory minimum 160 hours of work placement.

15 core units of competency		
1	CHCECE030	Support inclusion and diversity
2	CHCECE031	Support children's health, safety and wellbeing
3	CHCECE032	Nurture babies and toddlers
4	CHCECE033	Develop positive and respectful relationships with children
5	CHCECE034	Use an approved learning framework to guide practice
6	CHCECE035	Support the holistic learning and development of children
7	CHCECE036	Provide experiences to support children's play and learning
8	CHCECE037	Support children to connect with the natural environment
9	CHCECE038	Observe children to inform practice
10	CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander people's cultures
11	CHCECE055	Meet legal and ethical obligations in children's education and care
12	CHCECE056	Work effectively in children's education and care
13	CHCPRT001	Identify and respond to children and young people at risk
14	HLTAID012	Provide First aid in an education and care setting
15	HLTWHS001	Participate in workplace health and safety
2 elective units of competency*		
1	BSBSUS411	Implement and monitor environmentally sustainable work practices
2	CHCPRP003	Reflect on and improve own professional practice

* These elective units of competency may be changed during the training program without prior notice.



CHC50121 Diploma of Early Childhood Education and Care **CRICOS 107161E** ([Full details – CHC50121 Flyer](#))

Course description

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. Educators at this level are responsible for designing and implementing curriculum that meets the requirements of an approved learning framework and for maintaining compliance in other areas of service operations. They use specialised knowledge and analyse and apply theoretical concepts to diverse work situations. They may have responsibility for supervision of volunteers or other educators. Early childhood educators work in long day care centres, family day care, pre-schools, or kindergartens.

To achieve this qualification, the individual must have completed a total of least 280 hours of work in a regulated children's education and care service in Australia as detailed in the Assessment Requirements of units of competency. The total number of hours may be applied collectively across all units of competency that include the requirement for workplace hours.

Entry requirements

Hold a

- CHC30121 Certificate III in Early Childhood Education and Care or
- CHC30113 Certificate III in Early Childhood Education and Care.

Credit Transfer and Recognition of Prior Learning

Credit Transfer (CT) and Recognition of Prior Learning (RPL) are available if students have studied childcare courses or worked in the childcare profession.

Course outcomes

Occupational titles suited to this qualification include:

- Centre Director / Supervisor
- Children's Services Coordinator
- Childcare Worker
- Children's Services Team Leader
- Children's Services Advisor
- Program Leader

Pathways

The CHC50121 is a level 5 qualification in the Australian Qualifications Framework (AQF). Therefore, it is mandatorily recognised by all AQF colleges. On successful completion of this qualification, you can gain credits (12 to 18 months) when you enrol to study the Bachelor of Early Childhood Education at an Australian university or institution. See UPC website for more details.

Course contents

To achieve the CHC50121 qualification, you have successfully completed

- 12 core units
- 3 elective units, and
- A mandatory minimum 280 hours of work placement.

12 core units of competency at Diploma level		
1	BSBTWK502	Manage team effectiveness
2	CHCECE041	Maintain a safe and healthy environment to children
3	CHCECE042	Foster holistic early childhood learning, development and wellbeing
4	CHCECE043	Nurture creativity in children
5	CHCECE044	Facilitate compliance in a children's education and care service
6	CHCECE045	Foster positive and respectful interactions and behaviour in children
7	CHCECE046	Implement strategies for the inclusion of all children
8	CHCECE047	Analyse information to inform children's learning
9	CHCECE048	Plan and implement children's education and care curriculum
10	CHCECE049	Embed environmental responsibility in service operations
11	CHCECE050	Work in partnership with children's families
12	CHCPRP003	Reflect on and improve own professional practice
3 elective units of competency*		
1	CHCMGT003	Lead the work team
2	CHCPOL002	Develop and implement policy
3	CHCPOL003	Research and apply evidence to practice

* These elective units of competency may be changed during the training program without prior notice.



BSB60420 Advanced Diploma of Leadership & Management

CRICOS 104699F ([Full details - BSB60420 Flyer](#))

Course description

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts.

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

Entry requirements

Entry into this qualification is limited to those who have completed a Diploma or Advanced Diploma from an AQF Training Package or UPC-approved qualification.

Course outcomes

Occupational titles suited to this qualification include: Executive Manager, Director Manager, Human Resources (Strategy), Senior Executive.

Pathways

The BSB60420 is a level 6 qualification in the Australian Qualifications Framework (AQF). Therefore, it is recognised by all AQF colleges. On successful completion of this qualification, you can continue to enrol into a number of business and management courses (bachelor's degrees) at universities or higher education institutes. See UPC website for details (Depending on entry requirements of those institutions).

Course contents

The BSB60420 qualification has five core and five elective units of competency.

Five core units	
1	BSBCRT611 Apply critical thinking for complex problem solving
2	BSBLDR601 Lead and manage organisational change
3	BSBLDR602 Provide leadership across the organisation
4	BSBOPS601 Develop and implement business plans
5	BSBSTR601 Manage innovation and continuous improvement
Five elective units*	
6	BSBPEF501 Manage personal and professional development
7	BSBCRT511 Develop critical thinking in others
8	BSBCMM511 Communicate with influence
9	BSBHRM613 Contribute to the development of learning and development strategies
10	BSBXCM501 Lead communication in the workplace

* These elective units of competency may be changed during the training program without prior notice.

Occupational Training Program (Non-AQF course)

UPC's Additional Occupational Training Program (OTP) provides further practical training through work experience which equips you with high-level skills and hand-on experience in the childcare profession, under one of the following visas (Conditions apply):

Temporary Occupational Training Visa (Sub-class 407) – This visa allows you to take part in workplace-based occupational training activities to improve your skills. The visa allows you to stay in Australia for up to 2 years but you must have a sponsor¹.

Graduate Work Visas (Sub-class 485) – This visa allows international students who have recently graduated with skills and qualifications that are relevant specific Australia needs. It lets you live, study and work in Australia temporarily (For Diploma childcare graduates, sponsor nomination is not required and the stay period is 18 months)².

During the OTP, you will follow the training under supervision of an appointed senior staff of the childcare centre. UPC assessor will regularly communicate with the centre and assess your training. On successfully completing the program, you will be awarded UPC non-AQF Occupational Training Certificate.

There are two parts of the training program:

Part 1: Teaching function - Prepare and teach the basic curriculum of numeracy, literacy, music, art and literature to children and promote children's social, emotional, intellectual and physical development. You will be trained in the following tasks:

- Planning & structuring learning using a variety of materials and equipment to facilitate children's development;
- Promoting language development through storytelling, role play, songs, rhymes & informal discussions held individually & within groups;
- Observing children to evaluate progress and to detect signs of ill health, emotional disturbance, and other disabilities; and
- Observing nutritional health, welfare and safety needs of students and identifying factors which may impede children's progress.

Part 2: Management function - Plan, organise, direct, control and coordinate the activities of childcare centres and services including physical and human resources.

- Developing and implementing programs to enhance the physical, social, emotional and intellectual development of young children;
- Providing care for children in different environment;
- Directing and supervising childcare educators in providing care and supervision for young children;
- Ensuring the workplace is a safe area for children, staff and visitors;
- Complying with relevant government requirements and standards;
- Liaising with parents;
- Maintaining records and accounts for the childcare centre; and
- Recruiting staff and coordinating professional development.

Notes (1) and (2) – Please discuss visa conditions with your migration agent.

Glossary

- AQF – Australian Quality Framework
- ASQA – Australian Skills Quality Authority
- CRICOS - Commonwealth Register of Institutions and Courses for Overseas Students
- ECEC – Early Childhood Education and Care
- IELTS - International English Language Testing System
- Term – There are 9 studying weeks per term (For VET courses) and 4 terms per year.
- VET – Vocational and Educational Training
- \$AU – Australian dollar

Contact Details

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Disclaimer – The course information may be changed without prior notice.

Currency - The electronic version of this document posted in UPC website is the approved and most current. Any printed version is uncontrolled and may not be current.

Note 1: You may be required to sit for the UPC English Placement Test if it deems to be necessary.

Note 2: Modes of delivery

- Normal courses for onshore students
 - CHC30121 class will have 14 hours (2 days) of face-to-face training (Classroom) and 6 hours of structured self-study per week during the first 7 weeks of each term. For Weeks 8 and 9, students will have 3 days of work experience each week.
 - CHC50121 class will have 14 hours (2 days) of face-to-face training (Classroom) and 6 to 7.5 hours of work experience at a regulated childcare centre per week.
 - BSB60420 class will have 14 hours (2 days) of face-to-face training (Classroom) and 6 hours of structured self-study per week.
- Fast-track courses for onshore students – Students will attend normal course classes and spend extra time for additional studies.
- Course for offshore students
 - Training program will be created for each student to suit the time zone and student's commitments.
 - CHC30121 and CHC50121 courses – Practical components should be performed and assessed in a regulated children's education and care service (work placement) in Australia. If a student who could not come to Australia for work placement (WP), he or she can do WP in a UPC-approved childcare centre in his/her country and be awarded a UPC Certificate.

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