



Course Outcomes

Occupational titles suited to this qualification include:

- Social Educator (Disability),
- Day Support Disability Officer,
- Marketing Coordinator (Disability),
- Local area coordinator,
- Social trainer,
- Disability Team Leader, Supervisor
- Disability Support Assistant (Schools),
- Job coordinator,
- Disability Service Officer,
- Senior Disability Worker,
- Lifestyle Support Officer,
- Senior Personal Care Assistant,
- Community Development Officer,
- Support Facilitator (Disability), etc.

Course Structure

Our course has been designed to meet the requirements for the CHC43121 Certificate IV in Disability Support. It contains 10 units of competency as follows:

- seven core units and
- Three elective units.

Unit code	Unit title
CHCCCS044	Follow established person-centred behaviour supports
CHCDIS017	Facilitate community participation and social inclusion
CHCDIS018	Facilitate ongoing skills development using a person-centred approach
CHCDIS019	Provide person-centred services to people with disability with complex needs
CHCLEG003	Manage legal and ethical compliance
CHCMHS001	Work with people with mental health issues
HLTWHS003	Maintain work health and safety
HLTFSE001	Follow basic food safety practices
CHCDIV003	Manage and promote diversity
CHCMGT003	Lead the work team

* Elective units of competency may be changed during the training program without prior notice.

**Fully subsidised course
under the NSW Government-funded
Smart & Skilled Program**

Fee-free for enrolments made before 30 June 2025
Contact: 02 9791 6020 or info@upc.edu.au



National Qualification Code: CHC43121
Course Duration: 18 months
Target students: New Entrant Trainees
Delivery Mode: Workplace anywhere in NSW

Your Role

This qualification reflects the role of individuals in a range of community settings and peoples' homes, who provide support in a manner that empowers people with disabilities to achieve greater levels of independence, self-reliance, community participation and wellbeing. You promote a person-centred approach, work according to and may contribute to an individualised plan, and work without direct supervision. You may be required to supervise and/or coordinate a small team.

The skills in this qualification must be applied in accordance with Commonwealth and State/Territory legislation, Australian standards and industry codes of practice.

Entry Requirements

- English proficiency level: You must pass the Language, Literacy, and Numeracy (LLN) Test.
- Completion of
 - CHC33015 or CHC33021 Certificate III in Individual Support (Disability) or
 - CHC30408 Certificate III in disability plus the CHCSS00125 Entry to Certificate IV in Disability Support Skill Set.
- Minimum Age: 18 years or older.

Credit Transfer & Recognition of Prior Learning

Credit Transfer (CT) and Recognition of Prior Learning (RPL) are available for students who have studied disability courses or have work experience in a disability support environment. If RPL and/or CT is granted, your study period will be shortened.

Delivery Mode and Assessment Method

We offer a combined distance and workplace delivery mode for this course, with a training period ranging from 18 months until all relevant units are successfully completed. For part-time employees, the training period will be extended to double the standard duration. However, the course may be completed earlier with increased effort and commitment.

When developing your training plan, we will take into account the terms specified in your training contract as well as the relevant Vocational Training Order (VTO).

For the theoretical component of the course, our trainer will conduct online sessions via MS Teams, guiding you through a structured self-study program. You will then complete the knowledge assessments through our eLearning system. For the practical component, you will gain hands-on experience at your workplace with support from your supervisor and submit the skills assessments through the same eLearning platform

Course Completion

Upon successful completion of all 10 units of competency, you will be awarded the CHC43121 Certificate IV in Disability Support. This qualification includes two documents: the Testamur and the Record of Results. If you do not complete all 10 required units, you will receive a Statement of Attainment listing the units of competency you have successfully completed.

Pathways

The CHC43121 is a Level 4 qualification under the Australian Qualifications Framework (AQF). The next level of study after this is the CHC52021 Diploma of Community Services.

Contact Details

University Preparation College

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SMART AND SKILLED

NSW Government
Subsidised Training Now Available

Smart and Skilled Program (SSP) is a reform of the NSW Vocational Education and Training (VET) System. It's helping you get the skills you need to find a job or advance your careers.

Training under Smart & Skilled Program is subsidised by the NSW Government. Subsidised tuition fees are the same whether you study at NSW TAFE or a government-selected college such as UPC College since your qualification is nationally recognised.

SSP Traineeship Enrolment Conditions

You must satisfy the following conditions:

- living or working in NSW, and
- an Australian (or NZ citizen), a permanent resident or a humanitarian visa holder or asylum seeker, and
- you must be within the first 3 months of commencing full time or 12 months part time employment with an employer, or within 3 months of completing a pre-requisite qualification program

Note: You should be over 18 years old if you want to study a childcare program.

Available courses under S&S Program

UPC has six (6) subsidised courses under the Smart and Skilled Entitlement Traineeship Program:

- CHC30121 Certificate III in Early Childhood Education and Care.
- CHC50121 Diploma of Early Childhood Education and Care.
- CHC43015 Certificate IV in Aging Support.
- **CHC43121 Certificate IV in Disability Support.**
- BSB40120 Certificate IV in Business.
- BSB50420 Diploma of Leadership and Management.

Enrolment Procedure

- Contact UPC for a preliminary enrolment assessment.
- A counsellor from an Apprentice & Traineeship provider will visit you to assess your eligibility
- You will sign a traineeship contract with the NSW Government.
- A training plan will be worked out based on your commitment to the course.
- Commence the training based on the training plan.

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