



National Qualification Code: CHC43121 Course Duration: 12 calendar months Target Student: Domestic students Delivery Mode: Distance and Workplace training Delivery Site: Workplace in NSW Start Date: Any time

Course Description

This qualification reflects the role of individuals in a range of community settings and peoples' homes, who provide support in a manner that empowers people with disabilities to achieve greater levels of independence, self-reliance, community participation and wellbeing. Workers promote a person-centred approach, work according to and may contribute to an individualised plan, and work without direct supervision. They may be required to supervise and/or coordinate a small team.

The skills in this qualification must be applied in accordance with Commonwealth and State/Territory legislation, Australian standards and industry codes of practice.

No licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.

Entry Requirement

- 18 years old or over,
- Attempt the LLN test and
- Completion of
 - o CHC33021 Certificate III in Individual Support (Disability) or
 - o CHC33015 Certificate III in Individual Support (Disability) or
 - CHC30408 Certificate III in Disability plus the CHCSS00125 Entry to Certificate IV in Disability Support Skill Set.

Credit Transfer and Recognition of Prior Learning

Credit Transfer (CT) and Recognition of Prior Learning (RPL) are available for students who have studied individual support courses or have work experience in individual care services. If RPL and/or CT are/is granted, your study period will be shortened.



Resources Requirements

You can access all course learning and assessment materials using our Moodle system. The course materials fee is \$200.

Course Outcomes

Occupational titles suited to this qualification include:

- Social Educator (Disability),
- Day Support Disability Officer,
- Marketing Coordinator (Disability),
- Local area coordinator,
- Social trainer,
- Disability Team Leader,
- Disabilities Supervisor,
- Disability Support Assistant (Schools),

- Job coordinator,
- Disability Service Officer,
- Senior Disability Worker,
- Lifestyle Support Officer,
- Senior Personal Care Assistant,
- Community Development Officer,
- Support Facilitator (Disability), etc.

Course Structure

Our course has been designed to meet the requirements for the CHC43121 Certificate IV in Disability Support. It contains 10 units of competency as following:

- Seven core units of competency and
- Three elective units of competency.

Unit code	Unit title	Core/elective
CHCCCS044	Follow established person-centred behaviour supports	Core
CHCDIS017	Facilitate community participation and social inclusion	Core
CHCDIS018	Facilitate ongoing skills development using a person-centred approach	Core
CHCDIS019	Provide person-centred services to people with disability with complex needs	Core
CHCLEG003	Manage legal and ethical compliance	Core
CHCMHS001	Work with people with mental health issues	Core
HLTWHS003	Maintain work health and safety	Core
HLTFSE001	Follow basic food safety practices	Elective
CHCDIV003	Manage and promote diversity	Elective
CHCMGT003	Lead the work team	Elective

* Elective units of competency may be changed during the training program without prior notice.



Delivery Mode and Total Volume of Learning

We offer a combined distance and workplace delivery mode for this course, which typically spans 36 study weeks over a 12-month period. Students have the flexibility to extend their study time to a maximum of two years. If this limit is exceeded, re-enrolment will be required.

This course is specifically designed for students who have completed a Certificate III in Individual Support (Disability) and are currently employed, either part-time or full-time, in the disability sector.

In addition to gaining practical skills through your work, you will dedicate a total of 665 hours to research, theoretical learning, and the completion of assignments and a work logbook. Out of these 665 nominal hours, up to 100 hours will be spent on structured self-study under the guidance of your trainer. The remaining hours will be allocated to independent self-study.

Assessment Method

Assessment of the theoretical component of the training program is competencybased in the form of written assignments, case studies and projects while the workplace component is monitored and assessed using work placement logbook and on-site visits by our assessors.

Course Completion

Upon successful completion of all 10 units of competency of this course, you will receive the Australian nationally recognised qualification of the CHC43121 Certificate IV in Disability Support which includes two documents, the Testamur and the Record of Results. A student who does not complete all required 10 units will be issued a Statement of Attainment showing all units of competency that he/she has successfully completed.

Pathways

The CHC43121 is a level 4 qualification in the Australian Qualifications Framework (AQF). Therefore, it is mandatorily recognised by all AQF colleges. On successfully completion of this qualification, your next level of study is a diploma in community services sector such as CHC52021 Diploma of Community Servicess or CHC52121 Diploma of Community Development or CHC62015 Advanced Diploma of Community Sector Management.



Typical Timetables

Depending on your commitment to the course study, the following are the weekly study hours required to complete the course within a 1-year enrolment:

- **Structured self-study**: You will need to spend 3 hours per week following instructions from your trainer to complete specific tasks, which will be reviewed periodically.
- **Self-study**: Depending on your ability, you may need to spend up to 15 hours per week on independent self-study.

In addition to the above, you will have direct communication with your trainer:

- Two 30-minute sessions via MS Teams at the beginning and end of each unit.
- A meeting with your trainer at your workplace every three months for skills assessment

Contact Details

University Preparation College

Sydney - Ground Floor, 1-5 Randle Street, Surry Hills, NSW 2010, Australia **Melbourne** - Suite 125, Level 1, 1 Queens Road, Melbourne, VIC 3004, Australia Tel.: 61 2 9791 6020 • Email: <u>info@upc.edu.au</u> • Web: <u>www.upc.edu.au</u> UPC Pty Ltd • ABN 60 116 021 535 • RTO 91364 • CRICOS 02751M

Currency The electronic version of this document on the UPC website is the approved and most current version. Any printed version is uncontrolled and may not be up-to-date.

Disclaimer Course information is subject to change without prior notice.