



Course and Learning Information

"Students who are settled quickly and happily are more likely to get better results in their studies. So finding the right place to live and making friends are very important. We pay attention to this by providing ongoing academic and social support for all students..."
Dr Thuy Mai-Viet, President

Entry Requirement - Academic

Completion of Year 12 is the required entry level for the childcare program. However, students who have completed Year 11 can be admitted if results are good.

English Language Proficiency

Minimum English proficiency level for entry to the childcare program (Certificate III) is 5.5 IELTS score or equivalent.

Age limit & WWCC - You should be over 18 years old when you start the course and clear with your Working With Children Check.

Recognition of Prior Learning (RPL)

RPL is available if students have studied or worked in the childcare profession.

Intake Dates (4 intake dates per year)

- **2019:** 4 Feb, 29 April, 22 July & 14 Oct
- **2020:** 3 Feb, 27 April, 20 July & 12 Oct

Working Hours. Students are allowed for 40 hours paid-work per fortnight when studying. There is no working hour limit during term breaks.

Weekly timetables

We offer a blended timetable. You attend classes for 14 hours and complete another 6 hours (Structured self-study) doing required coursework (Certificate III) or doing work placement (Diploma). We monitor completion of your course work.

On top of this 20 hours per week you study in your own time then complete assessments.

See the UPC website (Courses) or Student Handbook for more details.

Assessment - Every unit of competency has assessment tasks. You may have to spend up to 20 hours per unit, depending on the number of tasks and its level of difficulty.

CHC30113 Certificate III in Early Childhood Education and Care		
Unit Code	Description	
1	CHCLEG001	Work legally and ethically
2	CHCECE001	Develop cultural competence
3	CHCECE002	Ensure the health and safety of children
4	CHCECE003	Provide care for children
5	CHCECE004	Promote and provide healthy food and drinks
6	CHCECE005	Provide care for babies and toddlers
7	CHCECE007	Develop positive and respectful relationships with children
8	CHCECE009	Use an approved learning framework to guide practice
9	CHCECE010	Support the holistic development of children in early childhood
10	CHCECE011	Provide experiences to support children's play and learning
11	CHCECE013	Use information about children to inform practice
12	CHCPRT001	Identify and respond to children and young people at risk
13	CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
14	HLTWHS001	Participate in work health and safety
15	HLTAID004	Provide an emergency first aid response in an education and care setting
16	CHCECE006	Support behaviour of children and young people
17	BSBWOR301	Organise personal work priorities and development
18	CHCPRT003	Work collaboratively to maintain an environment safe for children and young people
CHC50113 Diploma of Early Childhood Education and Care		
1	CHCECE016	Establish and maintain a safe and healthy environment for children
2	CHCECE017	Foster the holistic development and wellbeing of the child in early childhood
3	CHCECE018	Nurture creativity in children
4	CHCECE019	Facilitate compliance in an education and care services
5	CHCECE020	Establish and implement plans for developing cooperative behaviour
6	CHCECE021	Implement strategies for the inclusion of all children
7	CHCECE022	Promote children's agency
8	CHCECE023	Analyse information to inform learning
9	CHCECE024	Design and implement the curriculum to foster children's learning and development
10	CHCECE025	Embed sustainable practices in service operations
11	CHCECE026	Work in partnership with families to provide appropriate education and care for children
12	HLTWHS003	Maintain work health and safety
13	CHCMGT003	Lead the work team
14	CHCPOL002	Develop and implement policy
15	CHCPOL003	Research and apply evidence to practice
16	CHCPRP003	Reflect on and improve own professional practice
17	BSBMGT605	Provide leadership across the organisation

CHILDCARE

UNIVERSITY PREPARATION COLLEGE

SYDNEY AUSTRALIA RTO 91364 CRICOS 02751M

EARLY CHILDHOOD EDUCATION AND CARE TRAINING PROGRAM

UPC is an Australian Government recognised college for teaching English and vocational courses to both Australian and international students.

The English and vocational courses can be articulated to a number of Australian universities, higher education institutions and colleges.



UNIVERSITY PREPARATION COLLEGE

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Your nearest UPC Representative



RTO 91364 CRICOS Provider No 02751M



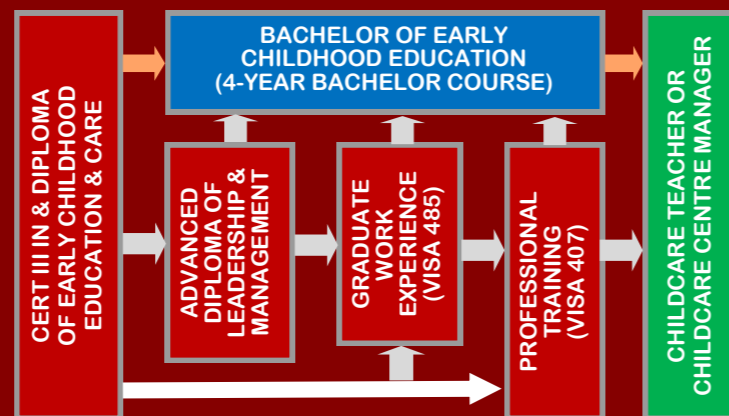


Childcare Teacher or Centre Manager Certificate III • Diploma • Advanced Diploma • Work Experience • Professional Training

"Whether business, management, finance or community services is your interest, UPC College is the right vehicle to take you there."

UTS's Emeritus Professor Brian Low
College Patron

How does the Childcare Training Program work?



What makes UPC Childcare Training Program unique?

We offer a unique and comprehensive training program to prepare you for the most demanding positions in any childcare establishment, childcare teachers or Childcare Centre Manager.

It is the most affordable and achievable pathway to success: The program offers you a chance of getting the CHC30113 Certificate III in Early Childhood Education and Care, CHC50113 Diploma of Early Childhood Education and Care, BSB61015 Advanced Diploma of Leadership & Management and 1.5 years of full-time work and training experience in Australia.

- ★ **Childcare Educator or Centre Manager**
 - ◆ Highly paid jobs at home
 - ◆ Working internationally
 - ◆ Working in Australia (Conditions apply)
- 5 **Work Experience**

Further training while working full-time
More experience as a senior childcare educator (Visa 485 - Conditions apply).
- 4 **BSB61015 Advanced Diploma of Leadership & Management**

Studying full-time - Gaining leadership and management skills and more knowledge of the childcare profession.
- 3 **CHC30113 Cert III in Early Childhood Education and Care and CHC50113 Diploma of Early Childhood Education & Care**

Studying full-time - Gaining skills and knowledge of the childcare profession.
- 2 **English Training**

If your English < 5.5 IELTS score, you need English training before joining the program.

Four steps to success!

1 English Courses

UPC has a comprehensive English program providing courses from beginner to advanced levels.

Depending on your English proficiency, you may need additional English training before entering the Childcare Training Program.



2 CHC30113 Certificate III in Early Childhood Education and Care

CRICOS Code 083064G

This qualification provides graduates looking to work with children in a supervised or unsupervised capacity with an understanding of child-centred approaches, knowledge about learning and development, and using organisation policies, procedures and individual children's profiles to plan activities and provide care to children, facilitating their leisure and play and enabling the children to achieve their physical and mental development.

3 CHC50113 Diploma of Early Childhood Education & Care

CRICOS Code 083065G

On completion of the Certificate III, you continue to do the Diploma (18 months) which covers early childhood education, childcare and centre management. You will study childcare development, behaviour management, staff support, working with parents and the community and centre management.

If you enrol directly into the CHC50113, it will take you 24 months to complete the course.

4 BSB61015 Advanced Diploma of Leadership & Management

CRICOS Code 087794G

The Advanced Diploma of Leadership and Management has been developed to accelerate your career as a manager and leader. This qualification will equip you with the knowledge and skills needed to achieve your career goals. We have aimed one stream particularly towards the Childcare profession.

This qualification is for those wishing to take a step up and pursue a senior Early Childhood Education and Care teacher or a managerial career.

Covering critical skills required by all enterprises, this Advanced Diploma covers leadership theories, employee relations, innovation, risk management, diversity, change management, customer service and building sustainable organisations. These knowledge areas are needed by managers in contemporary Australian and global companies.

The course comprises of 4 core units of competency and 8 electives. Total study time is 540 hours over a period of 9 months.



5 Childcare Practical Training Program (Non-accredited)

On completion of the Advanced Diploma of Leadership and Management, UPC offers you a 18-month Childcare Practical Training Program either utilising the Graduate Work Visa (Visa 485)⁽¹⁾ or Occupational Training (Visa 407)⁽²⁾. This opportunity will provide you to gain more experience for holding a senior childcare educator or managerial position.

To be eligible for visa sub-class 485, you have to apply while you are in Australia, within 6 months after completing your last related course and your English proficiency should be 6.0 IELTS. The important requirement for visa sub-class 407 is having a sponsor. You are eligible for both visas (Conditions apply)⁽³⁾

★ Outcome of the Childcare Training Program

Quality childcare educators and managers are in high demand in many countries from Australia to Asia, Europe & North America. On completion of the program, you can

- ◆ enrol into a Bachelor degree (Up to 18 months of credit - Conditions apply);
- ◆ go home to enjoy a highly paid job;
- ◆ obtain work internationally or
- ◆ apply for temporary employment in Australia under a sponsorship program (Condition apply).

Features of the Childcare Training Program

The training program includes 3 years of study and up to 3 years of training on the job⁽³⁾. With a reasonable investment, you may earn:

- ◆ Three top Australian qualifications: Certificate III in Early Childhood Education & Care, Diploma of Early Childhood Education & Care and Advanced Diploma of Leadership & Management.
- ◆ A childcare career with over 3 years of work experience.
- ◆ A bright career future at home, internationally or in Australia (Conditions apply).